

Washington County School District

School Counselor Practicum Application & Agreement

Priority Deadline for Application is April 1st in the School Year Preceding the Assignment
This form must be submitted to the WCSD Counseling Coordinator

Name:		USB E CACTUS ID#:	
Availability Date:		Estimated Program Completion Date:	
Address:		City:	State:
		Zip Code:	
Cell Phone:	Alternate Phone:	Email Address:	
Preferred School and Assignment: Special Requests for Assignment Consideration:			
<p>ALL Agreement: The counselor-in-training, site supervisor, and university supervisor will comply with the Family Education Rights and Privacy Act (FERPA) regarding the educational records of students at the site and the education records of the counselor-in-training.</p> <p>APPLICANT Agreement: I agree that if I am selected to participate as a Practicum Student, I will conduct myself professionally and in accordance with all applicable school and WCSD policies.</p> <p>EMPLOYEE Agreement: <i>(Applies to all current employees of Washington County School District)</i> As an employee of WCSD, I understand my Counselor Practicum must not be completed during my contract time. I understand that I must obtain the specific approval of my Principal if I intend to use any of my scheduled "Preparation" time for this purpose. If approved and any part of this Practicum is completed during my "Preparation" time it must not interfere with my assigned responsibilities or attendance expectations, to include all contract and staff meeting requirements. I understand this agreement may end at any time at District's sole discretion. I further understand that failure to comply with the terms, limitations, and conditions of this agreement may result in termination of my employment with Washington County School District.</p>			
Signature:		Date:	

Eligibility:

"Practicum" means a practical, usually simulated, application of previously studied theory, monitored by a professional in the field. The required hours are determined by the university educational program. Counselor Practicum's are unpaid and **must not** be completed on District paid contract time.

- Must meet all university requirements and obtain approval from the designated university program Coordinator/Director to begin practicum hours.
- Must complete a criminal background check through Utah State Board of Education

MANDATORY: to be considered for this assignment, the APPLICANT must obtain the following eligibility verification:

Name of University/Educational Institution:	
Name and Phone number of Collegiate Supervising Professor:	Name: _____ Phone No: _____

I certify that the above-named individual will complete all required course work in accordance with Utah Administrative Rules.		
<i>University Department Approval Signature:</i>	<i>Title:</i>	<i>Date:</i>